MnLINK Gateway Operations Committee Meeting
MINUTES
Thursday, May 5, 2016
9:30 am- 12:30 pm

Members in Attendance: Peg Werner (Chair), Mary Kay Baden, Audrey Betcher, Marjorie DeJong, Ruth Dukelow, Stephen Elfstrand, Jade Erickson (alt.), Shari Fisher, Connie Hendrick, Ann Hutton, Brian Karschnia (alt.), Brian Kraft, Stephanie Langer (alt.), Beth Lunn (alt.), Liz Lynch, Angie Mason (alt.), Barbara Misselt, Karen Pundsack, Carla Powers, Greg Sauve (alt.), Jami Trenam (alt.), Mike Turbes (alt.), Jim Weikum, Chuck Wettergren

Others in Attendance at the meeting: Emily Kissane, (State Library Services), Scott Markham, (Hennepin County Library)

Minitex Staff in Attendance: Valerie Horton, Becky Ringwelski, Nick Banitt, Raquel Franklin, Kyle Triska

1. Welcome & Introductions
Werner welcomed members to this in-person meeting.

2. Review/Approve Meeting Agenda
The agenda was approved as distributed.

3. Review/Approve Meeting Minutes from Thursday, February 4, 2016
Trenam moved and Misselt seconded the approval of the meeting minutes as distributed. The motion was approved unanimously.

4. OCLC Worldcat Discovery Update
- Cynthia Duchane, OCLC project manager for the MNLINK project, led an overview webinar about the transition to WorldCat Discovery from ZPortal. She provided a synopsis of the work done to date and a preview of what the new public interface will look like as well as the functionality. She shared examples of sites that we have been looking at for interface ideas. She talked about the importance of the reclamation project for libraries because the new system will use the OCLC accession number for locating records. She also mentioned that she will be hosting a session at the May 10, 2016 Minitex Interlibrary Loan Conference and also a webinar on May 12 about the transition to WorldCat Discovery and best practices for the reclamation/batchload process.
Planning is moving forward to use an embedded MnLINK search box on a webpage. This will allow for more design options for the landing page. A few things will still need to be accomplished before we launch. The 4 non-OCLC libraries will need to complete the batchload process to get their holdings in OCLC. A Sign In button on the WorldCat Discovery interface will need to be removed and this is planned for the June release. Configuration work for the ELM databases will also need to be completed. A timeline of late Summer/early Fall is expected, hopefully with a launch in September.

5. MnLINK Gateway Marketing Committee
   - Ringwelski presented the committee update report that included information on what has been done so far. She will send out a survey asking about plans for OCLC reclamation and how frequently libraries were planning on doing updates/deletes.
   - There was a discussion about the need to include “gateway” when referring to the system. Dukelow moved and Hutton seconded the approval to change MnLINK Gateway to MNLINK.

6. MnLINK Gateway Statistics- July-Mar FY16
   - Ringwelski discussed the statistics with the Committee, noting that the number of borrowing requests shows a slight increase from the same period last year. The number of filled requests continues to remain steady from last year.

7. Ebooks MN and SimplyE updates
   - Valerie Horton provided an overview of these 2 ebook projects at Minitex. Ebooks Minnesota launched on Feb. 29, 2016 and is a 2 year pilot project. The response and demand for the program have been beyond expectations. In the first 2 months since launch there have been over 18,500 sessions by users.
   - Minitex applied for and received an IMLS grant for the SimplyE project to continue development for consortial environments.

8. Chair and Vice-Chair Elections
   - Werner was nominated to continue as Chair, and Weikum was nominated to serve as Vice Chair.

9. Upcoming Meetings of Committee
   - All members of the committee agreed to change the November 3 meeting to November 9. The next meeting will be held by webinar on August 4.

Meeting adjourned.
Meeting Dates in FY17: August 4, November 9, February 2 and May 4