1. Welcome & Introductions - Peg Werner

2. Review/Approve Meeting Agenda – Peg Werner

3. Review/Approve Meeting Minutes from Thursday, June 11, 2015 – Peg Werner

4. Minnesota Office of Higher Education Update – Mary Lou Dresbach
   - Gateway server site payments

5. MnLINK Gateway move to OCLC Discovery – Becky Ringwelski
   - Batchloading for non-OCLC cataloging locations
   - Reclamation offer
   - Access to interim solution for testing
   - Proposed timeline

6. MnLINK Gateway System Updates - Nick Banitt
   - Recent system downtime

7. MnLINK Gateway Marketing Committee

8. MnLINK Gateway Statistics – Fiscal Year 2015 – Becky Ringwelski


10. Next meeting of Committee
    - November 5 - webinar

11. Other
Meeting Dates in FY16: August 6, November 5, February 4 and May 5
## VDX Statistics: Cumulative Comparison

### Traffic by institution and group (Fiscal Year 2015 July through Fiscal Year 2015 June): FY 2014 & FY 2015

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minitex</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MII</td>
<td>55,634</td>
<td>51,432</td>
<td>92.4%</td>
<td>135,472</td>
<td>76,717</td>
</tr>
<tr>
<td></td>
<td>MIUM</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>13,169</td>
<td>9,078</td>
</tr>
<tr>
<td><strong>Minitex Total</strong></td>
<td></td>
<td>55,634</td>
<td>51,432</td>
<td>92.4%</td>
<td>148,641</td>
<td>75,795</td>
</tr>
</tbody>
</table>

### Public Libraries

#### MELSA

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MELSA Sub-Total</strong></td>
<td>209,667</td>
<td>158,637</td>
<td>-1.5%</td>
<td>231,697</td>
<td>133,325</td>
<td>-5.4%</td>
</tr>
</tbody>
</table>

#### Public Libraries

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Libraries Total</strong></td>
<td>450,198</td>
<td>336,360</td>
<td>-3.5%</td>
<td>465,784</td>
<td>281,123</td>
<td>-6.5%</td>
</tr>
</tbody>
</table>

### Private Colleges

#### DML

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DML Sub-Total</strong></td>
<td>597</td>
<td>392</td>
<td>-34.3%</td>
<td>1,804</td>
<td>1,204</td>
<td>-33.6%</td>
</tr>
</tbody>
</table>

### CLIC

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CLIC Sub-Total</strong></td>
<td>597</td>
<td>392</td>
<td>-34.3%</td>
<td>1,804</td>
<td>1,204</td>
<td>-33.6%</td>
</tr>
</tbody>
</table>

### Grand Total

<table>
<thead>
<tr>
<th>FY 2014</th>
<th>FY 2015</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>507,377</td>
<td>389,078</td>
<td>76.7%</td>
</tr>
<tr>
<td>488,538</td>
<td>374,352</td>
<td>76.6%</td>
</tr>
<tr>
<td>635,976</td>
<td>380,947</td>
<td>59.9%</td>
</tr>
<tr>
<td>602,307</td>
<td>372,381</td>
<td>61.8%</td>
</tr>
</tbody>
</table>

Source: VDX System Statistical Report (Borrower / Requester data from Unique Referrals Created)

Questions: Obinnya Oji / Minitex o-oji@umn.edu (612) 624-4385
Members in Attendance: Peg Werner (Chair), Marlene Moulton Janssen (Vice-Chair), Ken Behringer, Bob Boese, Ruth Dukelow, Stephen Elfstrand, Jake Grussing, Connie Hendrick, Heidi Hoks, Ann Hutton, Brian Karschnia (alt.), Jim Langmo (alt.), Beth Lunn (alt.), Liz Lynch, Barbara Misselt, Gail Mueller-Schultz, Sandy O’Hearn (alt.), Carla Powers, Marian Ridge, Greg Sauve (alt.), Jami Trenam (alt.)

Minnesota Office of Higher Education Staff:  Mary Lou Dresbach

Others in Attendance at the meeting: Emily Kissane (Minnesota State Library Services), Marjorie Dejong (Pioneerland Library System)

Minitex Staff in Attendance: Valerie Horton, Becky Ringwelski, Kathy Drozd, Nick Banitt, Raquel Franklin

1. Welcome & Introductions
Werner welcomed members to this in-person meeting.

2. Review/Approve Meeting Agenda
The agenda was approved as distributed.

3. Review/Approve Meeting Minutes from Thursday, February 5, 2015
Hutton requested a correction to item 3. It should read:

"Werner requested a motion for approval of the minutes as distributed. The motion was approved."

Hutton made a motion, seconded by Behringer, that the minutes be approved as corrected. Motion passed unanimously.

4. Minnesota Office of Higher Education Update- Mary Lou Dresbach
The Governor will call a special session of the legislature to finish their business. The Higher Education bill was passed and signed two weeks ago. Minitex and MnLINK are funded at the current level for the upcoming biennium. Horton informed the committee the legislature did not pass the funding request for the Minnesota Electronic Health Library (MeHL).
5. Chair/vice-chair Elections- Peg Werner
Werner was nominated as Chair, and Moulton Janssen was nominated to serve as vice chair. Both have accepted the nominations. Ringwelski, speaking for the Committee as a whole, thanked Werner and Moulton Janssen for their continued leadership of the Committee.

6. MnLINK Gateway RFP Decision- Valerie Horton and Becky Ringwelski
The MnLINK Gateway RFP committee successfully concluded its process by selecting OCLC for their discovery and interlibrary loan solutions. The patron interface, OCLC’s WorldCat Discovery, is being customized to meet the needs of libraries and users in the Minitex region. For the next couple years, the interlibrary loan function will continue to use the VDX ILL software currently used on the MnLINK Gateway, and will be replaced by WorldShare Interlibrary Loan when OCLC completes the customizations required to meet the needs of our resource sharing environment.

OCLC’s discovery system will be a major improvement for users searching for books, digital images, electronic content, and ebooks using the MnLINK Gateway. Minitex hopes to implement this interface in January 2016. All libraries on the MnLINK Gateway must have their holdings catalogued on OCLC in order to be included in search results. Holdings for all locations need to be up to date in order for WorldCat Discovery to be an effective tool to search library collections. A one-time batch loading reclamation is included in the contract at no extra charge for libraries with either OCLC Cataloging or CatExpress subscriptions. The reclamation must be completed by June 2018, and Minitex encourages libraries to do this as soon as possible. The contract also includes a mechanism to enable the four non-OCLC cataloging libraries currently on the Gateway to be represented in the catalog. There was interest in forming a marketing committee to work on determining the communications that will be necessary when the system goes live. More information will be provided by the next meeting.

Ringwelski reported that negotiations are in process and the contract should be signed within a week. An announcement will go out once this process is complete.

Horton thanked the committee members who dedicated their time, energy and expertise to this project.

7. MnLINK Gateway System Updates- Nick Banitt
NCIP with Innovative Sierra ILS- NCIP was enabled for circulation interaction between VDX and the Traverse des Sioux Library System's Innovative Sierra system at the beginning of May. After a few days it was noticed that some of the messages were causing unexpected behavior on the Sierra system. A couple messages were disabled. Other messages continue to work OK. When TdS folks are confident that they have received fixes on their end the disabled messages will be tested again.

8. Discussion: What is new at your library? -Round Robin
There was a discussion of trends and new types of services offered at each of the libraries.
9. MnLINK Gateway Statistics- 3rd Quarter FY15- Becky Ringwelski
   Ringwelski reported the number of requests has declined slightly by -3%, but the fill rate has
   remained steady.

10. Public Library Node Meeting August 20, 2015- Nick Banitt
    The annual Public Library Node meeting is scheduled for Thursday, August 20. This event for front
    line ILL staff is a good opportunity for them to get together to hear about a number of issues which
    will affect their work. Minitex is planning on having OCLC present on WorldCat Discovery which will
    be the new public interface for the MnLINK Gateway. If your library has experienced any changes
    that you'd like to share with others you can let Nick Banitt know and he'll find time to add them to
    the day's agenda.

11. Adjourn
    The meeting was adjourned.

Meetings for FY16:  August 6, November 5, February 4 and May 5