Members in Attendance: Barbara Misselt (Chair), Ken Behringer, Audrey Betcher, Vanessa Birdsey, Pat Conley, Ruth Dukelow, Stephen Elfstrand, Barbara Jaquet-Kalinoski (attending for Kathy Fredette), Connie Hendrick, Jenny Hill, Ann Hutton, Marlene Moulton Janssen, Carla Powers, Mark Ranum, Kirsty Smith, Jim Weikum, Peg Werner (Vice Chair), Chuck Wettergren, Jeanne DeMars (attending for Dayle Zelenka).

Members Unable to Attend: Nick Dimassisi, Joann Frankena, Kit Hadley,

Others in Attendance at the Meeting: Perry Madden, PALS; Dixie Ohlander, CLIC; Michael Scott, SELCO; Nancy Walton and Jym Wroblewski, State Library Services

Minnesota Office of Higher Education Staff in Attendance: Mary Lou Dresbach

Minitex Staff in Attendance: Nick Banitt, Cecelia Boone, Carol Nelson, Matt Niehoff, Becky Ringwelski

1. Welcome & Introductions
   Misselt welcomed participants to this webinar-format meeting, and participants introduced themselves.

2. Review/Approve Meeting Agenda
   Behringer moved and Hutton seconded approval of the agenda as distributed. The motion was approved unanimously.

3. Review/Approve Meeting Minutes of November 3, 2011
   Moulton Janssen moved and Conley seconded approval of the minutes as distributed. The motion was approved unanimously.

4. Minnesota Office of Higher Education Update
   a) Gateway Payments Update
   Dresbach reported that she is in the process of distributing the new server site contracts, which will be for five years with an expiration date of June 30, 2017. She asked that Committee members see that the multiple copies are signed and are returned to her office by June 4. Dresbach said the language had been reviewed by Bill DeJohn and Ringwelski, and it was her impression that the same language was used in all contracts. She will send Committee members an e-mail copy of the language. Misselt noted that the contract would require her board’s approval and that she may not be able to make the June 4 target date.
5. **Statistical Update – 3rd Quarter FY2012**

Ringwelski noted that MnLINK numbers continue to be down a bit from FY2011, but the decline is less than that between FY2011 and FY2010. There has been an increase from 64 percent to 70 percent in the fill rate from last year to this one.

6. **Server site changes in ILS system**

Misselt suggested that members do a round robin discussion to share information about their plans for changes to or continuation of their current ILSes:

- **Anoka County**: Will be using SirsiDynix Symphony through 2013. Some staff remain interested in looking into Evergreen.
- **Arrowhead**: Is using SirsiDynix Horizon but is starting to think about a new system.
- **CLIC**: Is using III Millennium, but has started gathering information to consider new systems.
- **Dakota County**: Has SirsiDynix Symphony under a multi-year contract.
- **Duluth Public**: Is using Polaris but is considering participation with Arrowhead as they look toward a new system.
- **East Central**: Is doing well with its use of Evergreen hosted by MnSCU PALS.
- **Great River**: Is using SirsiDynix Horizon and has no plans to make a change.
- **Kitchigami**: Plans to continue using III Millennium and, eventually, move to Sierra -- if that seems the best option at that point.
- **Lake Agassiz**: Is using III Millennium.
- **MnSCU PALS**: Is using Aleph and plans to move to version 21 soon. Investigating options but assume they will continue with Aleph for 2-3 years.
- **Pioneerland**: Is using III Millennium and will continue with it for at least one more year.
- **Plum Creek**: Using Koha, which seems to be meeting the needs of their federated system. Is are participating in shared development.
- **Ramsey County**: Is using SirsiDynix Horizon, which is working well. Beginning to investigate options.
- **Rochester Public**: Is using SirsiDynix Symphony with no plans to change.
- **SELCO**: Using SirsiDynix Horizon and have no plans to move soon. Is using AquaBrowser for their discovery layer, but plan to move in May 2013.
- **Traverse des Sioux**: Using SirsiDynix Symphony and plan to continue with it into 2014. Will begin looking in 2013.
- **University of Minnesota**: Using Aleph, but has agreed to be early adopter of Alma. Changeover expected in 2013.
- **Viking**: Using SirsiDynix Horizon, but is planning a server upgrade. They are following developments for Sierra, but are not ready to make a move. Interested in AquaBrowser.
- **Washington County**: Using SirsiDynix Symphony and have no plans for change.

Hutton suggested that it would be helpful to have a round robin discussion of investigations related to discovery layer products. Elfstrand said MnSCU PALS is investigating discovery layer options and has proposed the possibility of a centralized index or webscale discovery system for all MnSCU PALS libraries. MnSCU PALS is currently using MnPALS Plus, which is based on VuFind. Betcher said Rochester Public uses Endeca.

Ringwelski said that this topic could be added to the fall MnLINK User Group agenda with a discussion of discovery layer options. DeMars suggested that a discussion of RDA on MnLINK site catalogs would also be helpful.
7. MnLINK Gateway Software Updates
   a) Version 6 testing news
   Banitt said Minitex staff have Version 6 of the VDX software on the test system. Two issues remain to be resolved: 1) pickup location as hold location, which is an NCIP issue, and 2) local hold needs to be cancelled when a request is moved to ILL because the item is not available locally.

   Ringwelski said that we would have to anticipate significant downtime if the update were done now. Staff is weighing downtime and other problems against improvements that would be gained by an upgrade.

   b) NCIP Gateway news
   Ringwelski noted that OCLC’s NCIP Gateway doesn’t function as cleanly as SirsiDynix’s NCIP implementation. Kitchigami is operation on the NCIP Gateway and Carver County is in the implementation process. Jenny Hill is scheduled to provide a webinar in April to discuss Kitchigami’s experience.

   c) Issue with Amazon price/date check
   Ringwelski noted that the option hasn’t been working well for a couple months and that Minitex staff consider it to be a critical issue. Development work is underway in England. She has reported our interest in this problem to the developers.

   d) Renewal of contract with OCLC
   Ringwelski noted that June 30 will be end of the VDX contract. The plan is to move into the three annual renewals available under the contract. The contract extension should be in place at the end of June.

8) Minitex/MnLINK Interlibrary Loan Committee Updates
   a) Survey in development.
   Ringwelski reported that the Committee expects to distribute the survey this summer.

9) Update from the Nominating Committee
   Hutton and Moulton Janssen will work together on the Nominating Committee. Misselt would like to pass the chair’s position on to another individual.

10) Other
    Ringwelski noted that the Annual Minitex Public Library Node Meeting will be held Aug. 10.

    Misselt and Ringwelski will discuss whether the regularly scheduled August meeting should be held in person or by webinar. By then, more information should be available about the new Minitex Director.

11) Meeting adjourned at 11:05 a.m.