Members Present:
- Pat Conley, Chair for FY12
- Dan Gjelten
- Cynthia Jorstad (attended by phone)
- Mary Lukkarila
- Joan Roca (attended by phone)
- Julie Setnosky
- LeAnn Dean (attended by phone)
- Tori Jensen
- Wendy Pradt Lougee
- Chris Olson
- Brooke Roegge, Vice Chair for FY12
- Ann Walker Smalley

Staff Present:
- Mary Lou Dresbach
- Becky Ringwelski
- Mary Parker

Ex Officio Members Present:
- Todd Digby
- Jym Wroblewski (attended for Nancy Walton)
- Colleen Kirby (attended by phone for Dan Siebersma)

Ex Officio Members Unable to Attend:
- Hulen Bivins

Observers:
- Terry Beseman
- Kathy Drozd
- Carla Urban
- Cecelia Boone
- Steve Elfstrand

1. **Introductions, Review and Acceptance of Agenda.**
Conley welcomed attendees, and everyone introduced themselves. Setnosky made and Olson seconded a motion for approval of the Agenda as presented.

2. **Review of Minutes of December 2, 2011**
Setnosky made and Jensen seconded a motion that the minutes be approved as distributed. Motion approved.

3. **Minnesota Office of Higher Education Report**
Dresbach reported that Larry Pogemiller has begun his work as Director of the Minnesota Office of Higher Education and has met with higher education committees in the House and Senate. There has been recent announcement of a positive state budget forecast for 2012 and 2013. Dresbach encouraged Council members to review OHE’s *Minnesota Measures, 2011 Report on Higher Education Performance* and to follow OHE’s Big Ed blog ([http://www.ohe.state.mn.us/sPagesOHE/blog.cfm](http://www.ohe.state.mn.us/sPagesOHE/blog.cfm)).

4. **OCLC billing changes (Urban)**
Urban explained that a joint letter from Minitex and OCLC will be distributed to Minitex/OCLC libraries to announce the upcoming change in billing procedures. Libraries may receive monthly invoices or maintain deposit accounts with OCLC. Also, the libraries may maintain deposit accounts with Minitex for non-OCLC related Minitex programs and services. Minitex staff will be working with libraries before the July 1 effective date of the changes to answer questions. Discussing existing contracts for Minitex/OCLC libraries, Urban noted that the contracts will expire June 30. Libraries will work directly with OCLC to create new contracts if needed. Minitex staff has sent examples of
existing contract language to OCLC and will facilitate conversations between the libraries and OCLC if requested. Staffs of Minitex/OCLC libraries should contact her with any questions they have about upcoming changes.

5. Membership/term extensions (Ringwelski/Parker)
Ringwelski noted that Cynthia Jorstad, Northland Community and Technical College, will replace Pat Akerman, St. Cloud Community and Technical College, as representative of the Central and Northern State Colleges with a term expiration date of June 2015.

Parker explained Minitex staff’s interest in realigning term expiration dates of some Advisory Council constituency representatives to provide for equal numbers of expirations each year and to promote continuity in the Council’s membership. Ringwelski said Council members will receive a memorandum next week outlining planned changes.

6. NISO’s Physical Delivery of Library Resources (www.niso.org/publications/rp/rp-12-2012.pdf) (Drozd)
Drozd discussed the new NISO best practices document and her work on NISO’s Physical Delivery of Library Resources Working Group that prepared the report. Minitex is a voting member of NISO. Council members discussed the topic of floating collections through which items returned to a particular library in a library system are retained there, rather than being returned to the library where they were located before the interlibrary loan transaction. Olson noted that this concept is used to some degree within MELSA libraries. Smalley observed that many patrons don’t understand how the “Get It” function works on the MnLINK Gateway and assume that they are selecting an item from a specific library when they make a “Get It” request. Olson suggested that a discussion about delivery issues would be a good topic for a session at the Annual Conference of the Minnesota Library Association this fall.

7. Program updates
   - MnLINK Gateway/Resource Sharing (Ringwelski)
Ringwelski discussed the work of the Minitex Resource Sharing unit and the referrals provided by participating libraries. She noted that Minitex staff are following the development of resource sharing systems with an eye to replacement of the current OCLC ZPORTAL/VDX software that supports the MnLINK Gateway at some point in the future. She noted that Kitchigami Regional Library has implemented OCLC’s NCIP Gateway, which provides NCIP-like functionality for libraries with ILSes that don’t support the NISO Circulation Interchange Protocol standard. She and Urban will meet with Katie Birch, OCLC’s Portfolio Director for Delivery Services, at ALA Annual in Anaheim to discuss resource sharing issues. Urban noted that OCLC is exploring options for continuing participation of non-OCLC libraries in OCLC resource sharing systems like ZPORTAL/VDX.

   - ELM (Parker)
Parker reported on the continuing work of promoting the Electronic Library for Minnesota throughout the state. Minitex Research Outreach and Instruction staff provide instructional sessions and promote ELM at conferences throughout Minnesota. We are in the third year of our contracts with the five vendors that provide statewide electronic resources to Minnesota, North Dakota, and/or South Dakota and are working through our usual process to extend our agreements for the next year (July 1, 2012 – June 30, 2013). Council members discussed homework helper programs that their libraries provide for K12 students in their communities as well as their interest in the potential for consortial eBook purchases.

   - AskMN
Parker noted that the usage statistics are rising for AskMN – The Librarian In!, an online service of information and research help for Minnesota residents and students. She noted that librarians staffing AskMN refer callers back to their local libraries when their question
relates to their home library. Minitex pays the licensing fee for AskMN, provides part of the staff hours needed to support the 24/7 service, and administers AskMN’s cooperative program, which includes staff provided by academic and public Minnesota libraries.

- **Minnesota Digital Library (Urban)**
  Urban outlined the work of MDL, noting that all Minnesota Reflection collection items are now represented by records in OCLC WorldCat. MDL staff is putting increasing emphasis on providing information and support for digital preservation work by participating organizations. Providing information about copyright as it relates to MDL participants’ digital objects is another area of growing emphasis. The 10th Annual Meeting of the Minnesota Digital Library will be held June 18 at the Continuing Education and Conference Center, University of Minnesota, St. Paul.

8. **Update on Minitex Director search (Lougee)**
Lougee noted that a webpage has been created to support the search for a new Director of Minitex (https://www.lib.umn.edu/about/Minitexsearch) and the job description has been posted. The Search Committee has had its first meeting and will meet again in the spring to discuss the applicant pool. On-campus interviews will be part of the selection process.

9. **Discussion topics**
- **Minnesota Public Libraries’ Return on Investment**
  (http://melsa.org/melsa/assets/File/Minnesota%20Public%20Libraries%20Return%20on%20Investment%20Summary.pdf)
  Council members discussed the new report funded by the Arrowhead Library System through a grant from IMLS. The report prepared by the Bureau of Business and Economic Research, University of Minnesota, Duluth “indicates that Minnesotans feel that public libraries are a very important part of a community, and that public library funding should remain the same or be increased.” Olson said the report had been discussed during Library Legislative Day and that there are relatively few Return on Investment (ROI) studies for public sector institutions. The report will provide information for discussion with public library funding agencies and others. Olson said CRPLSA will be discussing the report and considering next steps.

Gjelten highlighted the recently released ACRL Value of Academic Libraries (Executive summary available at: http://www.ala.org/acrl/sites/ala.org.acrl/files/content/issues/value/val_summary.pdf ) which deals with some of the same issues and seeks to illustrate value of academic libraries as the UMD study does for Minnesota public libraries.

- **Libraries at Webscale**
  (http://www.ala.org/acrl/sites/ala.org.acrl/files/content/issues/value/val_summary.pdf)
  Council members discussed the report, noting that it provides a wide variety of practical and theoretical information while exploring the web’s impact on the rapidly changing information landscape and presenting “an overview of the opportunities and challenges that operating in a Web-connected world provides for libraries and library users.” Lougee noted that the University Libraries will be moving into the cloud as it transitions from its Aleph-based environment to Ex Libris’ Alma in 2013. Urban talked about the report's discussion of how Webscale data will require changes in how catalogers consider their work.

10. **Member Reports**
Elfstrand outlined the PALS Universe and Webscale Access proposal that he has submitted to the MnSCU Chancellor’s Office. The proposal would provide for a common level of access for students at MnSCU campuses.
Smalley noted that Marlene Moulton-Janssen, Director, Anoka County Library, has been appointed to serve on the Governors Workforce Development Council (http://www.gwdc.org/).

11. Adjourn

Planned meetings for remainder of 2012: June 1, September 7, December 7