Reports included below are:

- U of M Twin Cities Campus, Wendy Pradt Lougee
- Regional System Libraries, Chris Olson
- Public Libraries, Mary Lukkarila
- Private Colleges, Dan Gjelten
- Minnesota Technical Colleges, Patricia Akerman
- State Government/Special Libraries, Karla Gedell
- Minnesota Community Colleges, Ginny Heinrich
- State Universities, Joan Roca
- University of Minnesota Coordinate Campus, LeAnn Dean
- Metro-Area Public Libraries, Patricia Conley

University of Minnesota – Twin Cities Campus Report
Wendy Pradt Lougee, University of Minnesota - TC
March 4, 2011

Data Management Plan Workshops Now Offered  --The University Libraries have responded to the new National Science Foundation mandate that all grant proposals include a data management plan (DMP) by developing and teaching interactive workshops for researchers. The workshops, offered by librarians in physical sciences and engineering unit, walk attendees through a list of considerations when developing a DMP and facilitate discussion. The workshops have filled quickly, and attendees receive credit for continuing education in the Responsible Conduct of Research (RCR). In addition, the librarians are consulting with individual researchers about their specific data management needs. See the Libraries' web site on Managing Your Data for more information and online resources.

Resource Description and Access (RDA) Testing  --Between September and December, catalogers at the University of Minnesota participated in an informal test of Resource Description and Access (RDA), the new cataloging code proposed to replace AACR2. Participants cataloged selected new incoming materials according to RDA, and met twice monthly to discuss the process and resolve questions. In addition, Music and Media Cataloging Coordinator Mary Huismann was one of six people who participated in national testing of RDA for music and audiovisual cataloging, through a joint group of the Music Library Association (MLA) and the Online Audiovisual Catalogers (OLAC).

Minnesota-HathiTrust Image Prototype Project  --As part of the Minnesota Digital Preservation Collaborative initiated last winter, the University Libraries, Minitex, the Minnesota Digital Library (MDL), and the Minnesota Historical Society (MHS) worked with the University of Michigan technical team to lead a project to develop a prototype workflow for depositing digitized images and associated metadata into the HathiTrust system for access, storage, and preservation purposes. Demonstration content included several tens of thousands of images from the MDL database and a 10,000 image subset of the MHS collection management system.

Course-Integrated Library Services  --Web Development has also been working on a Course Reserves API to allow for further integration of course reserves information into Moodle (course management system) and the University’s portal. In related news, Web Development has successfully worked with the University portal programmers to put links to the Library Course Pages for students and faculty into the myLibrary tab on the portal.

Digital Project Collaboration with the Department of Natural Resources  --Digital Library Service staff recently completed work on a project sponsored by the DNR and funded through the Legacy Amendment to digitize the entire back catalog of the DNR’s Minnesota Conservation Volunteer publication. 30,000 pages were scanned.
from a total of 430 volumes ranging in date from 1940-2010. A full-text searchable database of this wonderful collection will be made available through the DNR’s website later this Spring.

**Green Revolution Reaches 150,000** -- The Legacy Amendment-funded Green Revolution archival scanning project surpassed the 150,000 scan mark. The project is scheduled to be completed by June 30, with online access to over 200,000 items spanning five archival collections. More at [http://blog.lib.umn.edu/uar/greenrevolution](http://blog.lib.umn.edu/uar/greenrevolution).

**MDL Metadata Guidelines 2.0 Now Available** -- Greta Bahnemann, the Minnesota Digital Library metadata coordinator working under the supervision of Digital Library Services has completed work on updating and implementing an improved set of metadata guidelines in support of the MDL’s *Minnesota Reflections* project. Over 115 institutions participate in this statewide initiative to provide online access to the state’s cultural heritage. These new guidelines will replace and greatly enhance the original version which was created in 2005. More at [http://www.mndigital.org](http://www.mndigital.org).

**Upcoming Exhibits and Events:** [http://blog.lib.umn.edu/lib-web/events](http://blog.lib.umn.edu/lib-web/events)

**Layering Time and Motion: Paintings and Installation by Joonja Lee Mornes**
*What: Exhibit*
*When: Monday, February 7 through Friday, April 29, 2011*
*Where: Architecture & Landscape Architecture Library*

Artist Joonja Lee Mornes draws inspiration from watching nature in various lights through the seasons. Seasonal, temporal, and phenomenal changes were a constant part of Mornes's observations while growing up in Korea. Since then her observations have turned from the rice fields to the prairie landscape. Selected paintings and new window installation pieces will be featured in the exhibit, *Layering Time and Motion: Paintings and installation by Joonja Lee Mornes*.

**Visual Spaces, Literary Places**
*What: Annual Gorman Rare Art Book Exhibit*
*When: Friday, March 11 – Friday, May 6, 2011*
*Where: T.R. Anderson Gallery, Wilson Library*

Free and open to the public

Selections from the Francis V. Gorman Rare and Special Art Book Collection have been highlighted in annual exhibitions since 2003. These exhibitions have focused on themes such as celebrity culture, graphic design, the history of exhibition catalogs, and the ritual of reading, to suitably and beautifully reveal the rare materials in the collection. By extending the curatorship to especially appointed graduate students, the exhibits serve as a scholarly and collaborative opportunity between faculty, students, departments, and the Libraries. These curatorial contributions will be showcased in this year's retrospective. Student Curators: Emily Sienkiewicz & Laura Wertheim, Faculty Advisor: Gabe Weisberg.

**RESOURCE • RETURN • RECYCLE**
*What: Annual Art in Libraries Exhibit (works by students and faculty)*
*When: Wednesday, March 9 – Friday, May 6, 2011*
*Where: Wilson Library*

Free and open to the public

**The Arts of Social Justice**
*What: Exhibit*
*When: Tuesday, February 1 through Friday, May 20, 2011*
*Where: Elmer L. Andersen Library Atrium Gallery*
This exhibit will explore major themes found within the Archie Givens, Sr. Collection of African American Literature.

**A Heart Connects Us: The Experience of Migration and the 'Minnesota School' of Immigration History**

**What:** Exhibit  
**When:** February 14 - April 8, 2011  
**Where:** Elmer L. Andersen Library  

In pursuing his dream of a collaboration that would collect immigrant letters in Europe and America, Theodore Blegen worked to reveal "grassroots history" through his scholarship at the University of Minnesota and other institutions. The Immigration History Research Center makes that dream come alive in a multi-media project that constructs emotional portraits of immigrants through Finnish, Italian, Russian, and Ukrainian letters from the IHRC's ethnic collections. The exhibit includes selections from Blegen's personal papers drawn from the collections of the University Archives.

**Winners and Losers of the Master-Strategy to Evangelize the World in One Generation**

**Who:** John Heavens  
**What:** Presentation  
**When:** Monday, March 7, 2011 • noon – 1:00 p.m.  
**Where:** 120 Elmer L. Andersen Library  

Free and open to the public  

During the early decades of the twentieth century, a generation of North American YMCA secretaries dedicated their lives to service in China, achieving a degree of influence upon a rapidly modernizing Chinese society that was out of all proportion to the numbers of men in the field. The watchword, popularized by the YMCA’s master-strategist and most prolific fund-raiser, John R. Mott, was the evangelization of the world in one generation. However, by the mid-20s, the International Committee which coordinated the overseas missions struggled with a series of debilitating financial crises which necessitated the demobilization of men and the termination of programs, so that by 1935, only a handful of secretaries remained in China. This presentation examines why John Mott turned deaf ears to the International Committee during the 1930s and who were the winners and losers of his strategy.

**2011 Kerlan Award: Jane Kurtz**

**What:** 2011 Kerlan Award luncheon and award presentation  
**When:** Saturday, April 2, 2011  
**Noon:** luncheon  
(advance registration required by Friday, March 25. Cost is $20; $15 for Kerlan Friends)  
1:15 p.m.: ceremony with speech by Jane Kurtz  
(free and open to the public)  
**Where:** Elmer L. Andersen Library  

Who: Jane Kurtz, 2011 Kerlan Award Recipient  

Children's author Jane Kurtz will receive the Kerlan Award in recognition of achievement in children's literature and appreciation of donation of materials to the Kerlan Collection. Kurtz is the author of many books, including *Lanie’s Real Adventures*, American Girl's 2010 Book of the year; *River Friendly, River Wild; The Storyteller's Beads*; and *Do Kangaroos Wear Seat Belts?*  

All events are free and open to the public unless noted otherwise.

Submitted by Wendy Pradt Lougee, University of Minnesota, TC Representative
Arrowhead Library System  --Jim Weikum, Director

Never a Dull Moment  --A great deal of time over the past few months was devoted to a situation where the city council in an ALS member library community made it loudly known that they intended to provide their library with financial support in 2011 far below the amount certified by State Library Services. There was a lot of talk about “dropping out of ALS” and waiting out for a period of time before “coming back” at a lower level of financial support. Many questions were asked about “maintenance of effort” and a great deal of misinformation was bandied about. Many citizens of that community were concerned about losing the benefits of ALS membership. While the matter is unresolved and in flux, the support of community members for their library was strong, and ALS continues to work with the community, including elected officials, to find workable solutions. We ended up creating a “FAQ” document about ALS membership due both to the rampant misinformation we were hearing and due to the fact that various “scenarios” being discussed had not been addressed in any ALS policies or procedures. Special thanks to Nancy Walton for her articulation of State Library Services positions and her helpful advice.

ALS Membership Requirements  --As the aforementioned “situation” unfolded, it became apparent that the need to update ALS membership requirements was long overdue. The revised document is still a work in progress and will get a serious vetting as the ALS Policy & Bylaws Committee meets to discuss the current draft. That committee is one of three standing committees of the ALS Board that includes library directors as voting committee members. A nod goes to SELCO as we borrowed heavily from their membership document. Once the committee meets, we’ll might get a sense of how well-received the changes will be with ALS Board members and member libraries. The previous iteration of our membership requirements specifically exempted all 29 ALS member public libraries.

Region-wide Strategic Planning Projects  --There’s light at the end of the tunnel. In January, ALS’s planning consultant, Whitney Crettol started work with the “Cluster 6” (out of 7) group of ALS libraries. It would be disingenuous to suggest that every library has openly embraced strategic planning, but the level of resistance has been quite small. Naturally, having a strategic plan is included in the revised set of ALS membership requirements! The project is expected to wrap up in December 2011, at which time ALS’s own planning process should be ready to begin.

East Central Regional Library  --Barbara Misselt, Director

Circulation  --ECRL’s total circulation for 2010 was 1,018,550 which was a decrease of 19.88% from 2009. While it doesn’t feel like circulation was down that significantly, decreases were pronounced for the months of May through December (January through April showed minimal increase). Not coincidentally, ECRL migrated from Unicorn to Evergreen May 24th. We’ve been looking at the reports run each month since we noticed the decrease, and it appears that we’re counting all the right things (including renewals). Staff reports that they didn’t have a clear understanding of what data was included in reports on Unicorn since they say the reports were set up by SirsiDynix.

LSTA Letter of Intent  --We submitted a Letter of Intent to run a project that is somewhat of a continuation of the highly successful Digital Immigrants project of 2009. Since Digital Immigrants ended, we’ve been inundated with requests for more of “those classes” and surveys for our strategic planning process demonstrated a need for more technology training. This iteration will be markedly different in focus, as technology needs have changed in two years; we hope to teach social networking tools and electronic reading content.
Human Resources – I (and also the Assistant Director and other supervisors) have spent the majority of our time on personnel management related tasks. After two rounds of interviews, we recently hired Donna Larson as Branch Librarian for Rush City. We’ve also had a number of Branch Aide positions open. We’ve also had extended periods of sickness (including a surgery for a malignant brain tumor), which have necessitated complex schedules for substitutes. Finally, I’ve learned a whole lot about surveillance cameras, county investigators, and termination.

Joint Powers Agreement – The new formula was agreed to last summer by all counties, and then the final agreed-upon document that carries all signatures had to be sent to all counties in turn. That task was finally completed in December, just in time for the new year when the new master agreement goes into effect. Someone once told me not to open the Joint Powers Agreement if it can be helped. Now I understand why. While all the counties agreed in principal to the change in formula, when the new JPA reached them (a ten year old document with only the formula paragraph changed), they had county attorneys review it, and considerable angst ensued. Signing by all six counties took four months. But it is now signed, and the original is in safe keeping.

Staffing Study – We’re beginning a staffing and usage study, the goal of which is to produce standards for branch open hours and staffing. We plan to complete the project by June, to be used for the 2012 budget planning. Branch hours haven’t been looked at in a long time and population and usage has shifted. Many believe that staff allocation has been done on an as appears to be needed basis. Over the last three years, we’ve implemented a number of data gathering initiatives, including door counters in all branches. The board has directed a study in order to be able to have branch hours and staffing that are defensibly based on usage and demonstrated need. Employees are looking forward to the study, since they believe they are universally understaffed.

Great River Regional Library --Kirsty Smith, Director

Improved Delivery --Beginning on January 24, the delivery routes for the Northern and Central deliveries at GRRL changed. These changes are a result of restructure changes that made it possible to add 10 hours a week to one driver position. That in turn allowed GRRL to take stops off the Northern route and also create 5-day a week delivery to all libraries -- a long time goal! The changes were made after lengthy testing and trial runs. Restructuring is coming to fruition with small baby steps. Hooray!

Adult Winter Reading Program --The 2011 winter reading program at Great River Regional Library (GRRL) includes some special incentives: two OverDrive-compatible mp3 players and two Barnes & Noble NOOK e-readers! (OverDrive provides the interface for GRRL’s digital library service with eBooks and eAudiobooks.) Teens and adults who take part in the library’s “Snow is Falling, Books are Calling” winter reading program can qualify for the regional prizes and also for local prizes including mugs and canvas book bags provided at each of the 32 GRRL branch libraries. A drawing slip can be turned in for every five books read (audio books count, too). More drawing slips can be turned in if the patron reads additional books. It’s open to anyone in the sixth grade or older. Staff cannot win the major prizes, but can still participate for other minor rewards such as a donated book bag or vendor coffee mug.

Legacy Logo Comes from GRRL Staffer --Great River Regional Library staff member Bernadette Stephenson won a contest to design a logo to be used by the Minnesota Department of Natural Resources (DNR) to identify all projects funded by the Clean Water, Land and Legacy Amendment. Stephenson is GRRL’s graphic designer and a member of

Five Years!

It’s been five years next month since I took this job at GRRL. Time flies when you’re having fun!
Lake Agassiz Regional Library --Kathy Fredette, Director
LARL/NWRL Study --Barb and I worked on the Request for Proposal (RFP) which was posted on Dec. 2nd at http://goo.gl/g1PbZ. Ten consulting firms have responded and said they plan to submit a proposal by the March 15th due date. We also worked on and submitted a draft LSTA grant proposal to fund the project.

Support from Local Print Media --Even though print circulation is down, and more and more people are getting their information through social media, we feel fortunate that a number of newspapers in our region print regular columns written by Branch/LINK Site staff or our Public Information (PIO) Officer. These include:

Ad
a Branch – a weekly column in the Norman County Index.
Barnesville Branch – a weekly column in the Barnesville Record-Review.
Breckenridge Branch - a weekly article for the Wahpeton/Breckenridge Daily News. The newspaper also runs a Reader of the Month feature.
Crookston Branch– a weekly column in the Crookston Times.
Detroit Lakes Branch - a weekly article runs in the DL Tribune or Becker County Record.
Hawley Branch - a weekly column in the Hawley Herald.
Cormorant LINK Site – a monthly article for Lakes Country Connection and the Cormorant (Township) Bulletin.
Rothsay LINK Site - a monthly column for the Rothsay Regional Review.

Some of these are book reviews, others feature library events or customers…all help stimulate interest in books, reading, and use of the Library!

Circulation Record Broken… --For the 7th year in a row, LARL’s circulation increased. The total for 2010 was 1,108,832. There were 49,951 more items checked out in 2010 than 2009 (a 4.7% increase), in spite of the Ada, Fosston and Hawley Branches being closed at different times for remodeling and all sites closed the last of the year due to weather conditions.

LARL Adding OverDrive --We’ll shift into OverDrive this Spring! LARL will start with e-books and e-audiobooks from OverDrive and expect to eventually purchase downloadable music and movies. Setup is expected to take about 10 weeks, and in that time we’ll be training to familiarize all staff with this new product. LARL now has four NOOK color e-readers from Barnes & Noble and each Hub and the Regional Office will receive one for training purposes.

Metropolitan Library Service Agency/MELSA --Chris Olson, Director
MELSA Submits Proposal for LSTA Funds --MELSA has submitted a grant proposal (Letter of Intent) to State Library Services for consideration of funding a MELSA-wide program to better serve the autism community through programming, materials, training, and partnerships with other organizations serving the autism community.

Professional Collection Purchases --During the past three years, MELSA collectively purchased professional literature made through requests by the directors/member library staff. The idea is that these materials will be placed into local collections and may be borrowed by others within MELSA (and the state). I plan that we will continue to allocate funds during the next year for the same purpose.
Minnesota Association of Library Friends (MALF) --I have agreed to serve as President of the MALF Board of Directors for 2011. MALF connects Friends of Library organizations, provides valuable resources to support their work, and is a strong voice for Friends of Library groups and libraries throughout Minnesota. Two years ago, the organization received approximately $600,000 from a benefactor, which has allowed it to re-think its purpose. I have served on the Board for a number of years and am excited to provide leadership as it continues to build its new identity.

Strategic Planning Moves Forward At MELSA --The Design Team (David Norrgard, Melissa Brechon, Sally Lederer and Chris Olson) met with the staff of Community Consulting Group in mid-December. We reviewed the timeline as proposed in the contract and also discussed potential stakeholders for the planners to interview. It was agreed that the consultants should also have a short interview with each of the Trustees to talk about your vision of the future of MELSA. In addition, the Team reviewed potential questions which will be asked in the interview process.

dateBOOK Has Arrived @ MELSA --As part of the Discovery Tool project, MELSA has been working on providing an aggregate calendar for events happening at each of the member libraries. MELSA staff members have been working with librarians to create local calendars using standard terminology. By establishing common terms, a metro-wide calendar can easily be produced giving greater exposure for library programs, classes and other events. To visit the calendar, go to the MELSA website and click on the dateBOOK box in the upper left corner or visit: http://www.melsa.org/melsa/index.cfm/datebook/. We’ll be promoting the new service through an annual campaign of radio commercials on WLTE.

Plum Creek Library System --Mark Ranum, Director
Agency Agreement --The new Agency Agreement, PCLS’s name for the system’s Joint Powers Agreement, is well on the way to a full complement of signatures. There are a few library boards, cities and counties which have yet to act in approving the document, but there are no indications of any disagreements. The PCLS Board will formally accept the fully signed agreement in March.

Member Library Support and Consulting --The PCLS Board gave me direction to provide additional support and consulting to the local libraries during this year. In response to that direction, here are some examples of the types of support provided in the past months

1. Rock County’s new library director orientation to MN Statutes, including and Library Board versus County responsibility and authority, and the need for good partnerships.
2. Jackson County’s library director, auditor, and administrator in sorting out the mistaken levy situation from 2006-2009 for the state certified levels of support.
3. Nobles County administrator and library board in their search to replace their retiring long-term director, including working through the position advertisement and distributing the information on the position throughout the library job sites and email lists.
4. Ivanhoe library director on the city budget process and MOE requirements, including the control of library budget and reserves to support MOE requirements.
5. Marshall-Lyon County library director on the new agency agreement language to support the local needs. Specifically, insuring the PCLS agreement allows for the terms of that specific local partnership to be supported and allowed.
6. Tracy library board in their work to acquire a new location and configure that space for library services with the assistance of a qualified library consultant.
7. Redwood Falls library director and library commission on policy issues and service issues.

Koha Review Committee --The initial review committee for the Koha Open Source ILS software completed work in January with positive results. Librarians from around the system representing all size and configurations of libraries completed an initial review of the new Koha 3.2 on January 19. PCLS will move forward with more extensive testing in the next few months. The goal will be to have a decision point on
moving to Koha presented to the PCLS Board in June, and a timeline that will complete a migration to the new system by December 2011.

**Southeastern Libraries Cooperating/SE尔CO  --Ann Hutton, Director**  
Generator Installation  --Site preparation was completed in November while the custom built generator was being constructed to our specifications. With a house full of people on Tuesday, January 11 for the Technology Users’ Group meeting, there was additional excitement when the flatbed and mini crane arrived to place the generator on the new concrete pad. Final inspection and connections by the manufacturer were completed the week of January 25.

Selco Staff Workload Analysis Study  --For two weeks, January 10 – 23 (Saturdays and Sundays included as appropriate), SELCO staff recorded the amount of time spent performing various duties. Using a standard list of terms for SELCO’s product lines and services, each staff member noted the beginning and ending times on an Excel spreadsheet. Data summaries will be provided to the Board.

Selco Downloadable Service Through Overdrive  -- SELCO launched its newest Value Added Service for participating Online Public Libraries on January 12. A whirlwind of training for library staff – both online and at the office – occurred in the days leading up to the event, as well as site visits. The shared collection was purchased using SELCO funds and contributions from participating libraries. On launch day, the new service offered approximately 400 audio books and 400 ebooks, chosen by the SELCO Overdrive Content Selection Committee, and another 15,000 free titles available through Project Gutenberg. SELCO received positive comments from library staff and patrons within hours of the service going live. Using an online form, library staff and patrons can recommend titles for purchase and the first suggestions were received within 24 hours of our launch.

Public Art @ The Library  --SE尔CO’s newest Library Legacy program will offer architecturally distinct, high-security bike racks with a unique READ design. Working with a Minnesota company, Dero, these works of public sculpture will be easy to install and use, as well as offer flexibility to public libraries, riders, and local communities. SELCO will accept online applications from public libraries beginning January 18 through March 25, 2011. As recommended by the public library directors, Public Art @ the Library requires a local match.

**Traverse des Sioux Library System  --Dayle Zelenka, Director**  
Budget Issues  --We have enacted a number of measures to absorb the $100,000 drop in our budget due to the ANTC swing of the formula. Primary among these measures is the elimination of OCLC ILL for the region. Related to this move, long-time employee Myla Salfer is retiring at the end of this month. Darla Sorenson will be taking over her position in the ILL office.

Legacy Funds  --We have settled on two programs from Ron Scharra (and Raven), a 1 ½ to 2 hour free family concert by Peter Yarrow and a visit from author Jennifer Weiner for our Storytellers series for this year.

E-books, etc.  --We are getting ready to sign the contract for a consortial purchase of Overdrive. We are close to having full participation from the region. We just (and I mean just) received a grant from the Schmidt Foundation in St. Peter to assist us with this.

**ILS**  --We have received the results of our RFQ and are contemplating an RFP on our ILS PDQ.

*Submitted by Chris Olson, Regional System Libraries Representative*
Public Libraries Report
Mary Lukkarila, Director, Cloquet Public Library
March 4, 2011

**Cloquet Public Library --Mary Lukkarila, Director**
A Library Funding Task Force has been formed to look at possible ways to help fund the library. Reduced Local Government Aid has resulted in reduced budgets for all departments in the city including the library. The committee is also discussing the funding equity problem that was addressed in the Legislative Auditor’s report. The committee has met twice and now includes participation from the Duluth Public Library. The committee would like to see more discussion statewide on resolving the equity problem.

April will be a busy month of Legacy funded programs. The Minnesota Crime Wave will be at the library on April 2, Christine Rosholt on April 7, John Gregor will teach a photography class for adults on April 9, and Jamie Ford on April 14.

**Duluth Public Library --Carla Powers, Director**
DPL finished their strategic plan in December, and is moving forward on the first year's action plan. Laptops were purchased for checkout in the building. Policies and procedures for use are being developed while MIS gets the laptops ready. An architect is working with staff to find ways of making the Main Library more welcoming and to arrange the space to support service priorities. Many events are being planned for the One Book One Community read in April featuring the book, Hotel on the Corner of Bitter and Sweet. Author Jamie Ford will be discussing his book in Duluth, Cloquet, and Virginia thanks to funding from Legacy Funds.

**Grand Rapids Area Library --Marcia L. Anderson, Director**
The Grand Rapids Area Library received a grant from the Grand Rapids Economic Development Authority to purchase equipment to enhance the capacity of the Grand Rapids, Coleraine, Bovey, Calumet and Marble Libraries to provide computer training. A small portable computer lab can be set up at any of the 5 libraries for a hands-on training session. The libraries are also collaborating with the Itasca County Family YMCA and ElderCircle, other grantees, to gather materials for use at senior centers around the county, as well as at the library locations.

Grand Rapids is one of the demonstration communities in the Minnesota Intelligent Rural Communities Initiative. MIRC is a coalition of 19 statewide partners and 11 demonstration communities funded in large part through an American Recovery and Reinvestment Act grant. The work of the coalition focuses on bringing the full promise of broadband technologies to rural Minnesota communities, businesses and people. The Blandin Foundation serves as the project administrator.

The Grand Rapids Area Library will soon undergo a major project to replace the carpet throughout the library. The project will start on March 21st and is expected to take 4-6 weeks. During this time the library will be open limited hours with limited services.

**Rochester Public Library --Audrey Betcher, Director**
Both the City and the County agreed to a new funding contract with a different formula for the next four years. If the legislature approves a referendum, and if the voters of Rochester approve extending the local sales tax, then the Rochester Public Library will add 30,000 square feet to the existing building. The library made the short list of several projects that the city council has agreed to fund if the sales tax is extended.

The Friends of the Library gave a check for $52,000 to spend on materials from proceeds from the Friends bookstore. The Friends of the Library also sorted through donations (the library has the first option to add them
to the collection) and were able to add more than $250,000 worth of donations to the collection. Over 17,000 volunteer hours were given to the library last year.

Ebook circ is through the roof.  

Submitted by Mary Lukkarila, Public Libraries Representative

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Private Colleges Report
Dan Gjelten, University of St. Thomas  
March 4, 2011

Carleton College  --Sam Demas, Library Director
Delighted to report that assessment of information literacy is now a formal part of the college's institutional assessment plan. Specifically, a rubric for assessing student writing portfolios developed by the reference and instruction librarians, and the Research Practices Survey, are both included.

Our building will get a new roof this summer, some deferred maintenance that will be good to get past.

A Bridge Consortium Task Force is in the process of selecting a Discovery Layer for the joint Carleton/St. Olaf catalog.

A Carleton Task Force selected Archon as our archives discovery and management tool. It will be implemented over the coming months and be ready for Fall 2011.

The budget situation continues tight and we expect to receive a level budget for collections next year.

Concordia College (Moorhead)  --Sharon Hoverson, Library Director
Last semester, the library implemented a text-message reference service and created a mobile-friendly library web page to provide access to mobile-friendly vendor interfaces and mobile apps. Currently we are seeking feedback from students and faculty about these new services.

The College Archivist and the Head of Instruction collaborated with a history professor to use Omeka as a platform for history students’ original exhibits. Over sixty students worked with the “team” on the selection of primary sources, creating exhibits in Omeka, doing historical interpretation, and creating metadata (using Dublin Core elements) to make their work searchable.

We have established an Undergraduate Research Award and are encouraging students to submit high-quality research projects, along with an essay addressing their information-seeking process. The award winner will be announced early April and the winning project will be placed in our growing digital repository.

The library is undergoing a self-study this semester with a consultant visiting campus March 24 and 25. Hopefully we will not have a flood during his visit!

Gustavus Adolphus College  --Barbara Fister, Library Director
Scott Bennett will be presenting at Gustavus on Monday, March 21st at 7:00, free to all: Library buildings provide a host of information services and study spaces. How does our thinking change when we focus on the latter and say that libraries should be designed primarily as learning spaces for students? Scott Bennett answers this question in an illustrated talk, “Libraries and Learning: A History of Paradigm Change.” His talk draws upon the history of the book, architectural history, learning theory, and observations about technological change and library buildings in which he has worked. He challenges design practices that fail to make powerful
connections between student learning and campus space. Scott Bennett is the Yale University Librarian Emeritus and has published extensively on library space planning and other topics relating to libraries, publishing history, intellectual property, and bibliography.

We'll also be using his expertise to do some planning for our own library space. Otherwise, what we're doing right now is pretty much what I predicted last time - lots going on!

**Macalester College --Terri Fishel, Library Director**
The Library and Media Services recently completed an External Review in October and received the report in January. We are currently preparing a response to the review, and also preparing for a retreat in May to prepare plans for addressing some of the areas of focus.

We have two retirements in May and are currently undergoing a search for a librarian for instruction and assessment. Two positions that are not professional librarian positions are being filled for one year while we evaluate staffing changes for the future.

The library has been experimenting with new furniture including testing MediaScape and new work chairs from Steelcase. You can see the new chairs on our Facebook page.

The library completed digitizing backfiles of our college catalogs and older editions of the student newspaper using Legacy funds.

The library is phasing out electronic reserves and effective fall 2011 will only provide print reserves. Our course management system, Moodle, provides links to course reserves for print and media materials, and the library will continue to provide copyright service for course readings.

The library received funding to bring in an outside consultant to prepare a needs assessment report for records management. We hope to have a report for the college by May.

The Library Technology Conference is full, and we expect approximately 450 people to be on campus March 17 & 18th. You can read more about the technology conference on the website.

**Martin Luther College --Dave Gosdeck, Library Director**
The library has contracted with Overdrive to offer online ebooks, audiobooks and videos to our college. It is beginning this service together with the Traverse de Sioux regional library system with which it will have a reciprocal agreement.

The library is also investigating the use of QR codes. It plans to introduce them to faculty and students this spring. It will experiment with them to determine what the best use for them might be.

The librarian has also prepared a document (Strategic vision for the future) for the administration which attempts to show what changes this college library will experience in the next 5-10 years.

**Northwestern Health Sciences University --Della Shupe, Library Director**
The library partnered with the research department to host a reception to celebrate faculty members who have recently published, “posted”, or presented at conferences. We hope to host future events that recognize faculty publications. The four professional librarians participated in the winter faculty development day by presenting one of the eight breakout sessions, “The World at Your Fingertips: getting the information you need from electronic resources”.

Library instruction is, of course, not new to any academic library, but two of our librarians are now teaching information literacy within the all sections of the Introduction to Clinical Reasoning I class for students of
chiropractic. These sessions support a curriculum focus on evidence-informed practice that has been developed and implemented with funding by a grant from the National Institutes of Health National Center for Complementary & Alternative Medicine.

The Serials Librarian is leading a survey to track print journal usage in the library. We are converting many of our subscriptions to electronic access, which can effectively track usage, and we need better data to make decisions on usage of the print journals.

We, too, are working to fill a position that was “frozen” after a voluntary retirement two years ago. In preparation, the library staff has a plan for reorganizing our staffing to better serve the needs of our current students, faculty, and curricula.

**University of St. Thomas --Dan Gjelten, Library Director**

Observations from the ALS survey this time:

- Print collections are growing more slowly, and after withdrawals of print journals, we see a net loss of volumes on the shelves – but the collections are getting “newer” if not larger.
- We are lending less and borrowing more – because of better discovery tools at UST?
- Document delivery costs are way up – for same reason as above?

Library staff are working with faculty to help reduce the size of the Minneapolis campus library to make room for another university function. This is a budget reduction effort. It may involved the move of thousands of volumes back into the main library in St. Paul and the replacement of the current library with something that relies almost entirely on electronic collections and document delivery between campuses.

We are experimenting with the use of QR codes in the library – pointing to the libraries’ mobile web pages (http://www.stthomas.edu/libraries/m/#home). Our mobile applications allow users to easily obtain library hours, locations, maps and phone numbers from their smart phones. Our Summon search engine and research guides are also both usable on a smart phone.

The O’Shaughnessy-Frey Library had hundreds of new electrical outlets installed during the holidays, in response to the number of students who were unable to find places to plug in – photographs of extension cords and power strips running across the floors to students seats helped convince our Physical Plant that there was a need for more power in the library.

UST Libraries staff are conducting a survey this spring of faculty who teach introductory courses that involve library research to better understand their expectations of students regarding the use of the library and its collections in their research.

**CLIC --Tom Nichols, Director**

CLIC has completed its Strategic Planning Framework and identified specific goals for 2011. These goals will appear on the agenda of the CLIC Board every month, and progress toward meeting them will be evaluated. The Framework calls for a forum of all CLIC members each fall and annual updating of the goals.

The CLIC Board, assisted by a task force of CLIC members, has done a careful review of several discovery layers. This review is intended to assist CLIC libraries as they make their own choices.

Another task force selected Coutts as a common vendor for library materials and is now evaluating MyiLibrary, its e-book branch. The task force is also examining patron-driven acquisitions for e-books.

CLIC has negotiated a consortium option for RDA Toolkit subscriptions.
The CLIC Board, with the help of CLIC committees and library staff members, is re-examining patron privacy policies and procedures.

In a major shift this summer, CLIC will migrate its III Millennium system from local hosting to hosting by III.

Submitted by Dan Gjelten, Private Colleges Representative

Minnesota Technical Colleges Report
Patricia Akerman, St. Cloud Technical College
March 4, 2011

Anoka Technical College  --Karen Bronshteyn, Library Director
Anoka Technical College Library received a modest remodel in December 2010. The 1970s-era circulation desk was re-laminated, and Bester Bros. was hired to shift the main collection stacks to allow for larger aisles. Karen Bronshteyn is developing a one credit INFS 1000 course, which is part-way through the AASC approval process. The librarian position is now full-time.

Pine Technical College  --Ron McGriff, Library Director
A new Collection Development and Management Policy for the library was approved by the various college committees and went into effect February 1, 2011. The document includes a one page statement detailing the purposes of the policy, this serving as the platform for the more extensive Implementation Plan which follows. The fifteen (15) page policy covers, among other things, collection management guidelines and selection aids, collection quality and currency, weeding and disposition of withdrawn materials, resource sharing, the benefits of cooperative consortia and networks, censorship and free expression, and handling of requests of reconsideration of a library resource. It also encourages the participation of faculty in materials selection and in major decisions concerning collection emphasis and direction and seeks too to define an approach and balance between electronic and traditional resources.

The librarian is now preparing an Acquisition Budget Allocation and Distribution planning document as part of the library’s upcoming Fiscal Year 2012 Budget Request. The continued expansion of general education course offerings, a potential change in the college’s nursing program, and steady increases in enrollment require a comprehensive evaluation and definition of acquisitions funding support needed for the college’s programs of instruction.

St. Cloud Technical College  --Patricia Akerman, Library Director
St. Cloud Technical and Community College Library recently subscribed to the MANGO Language Learning Resources for their patrons. The library collection is being updated and increased through many new acquisitions, including several bestseller fiction donations from faculty, staff, and local patrons.

The college’s Allied Health Building project is on schedule. When it is completed the Nursing and Health programs will occupy the building. Classes are planned to be held there at the start of Fall 2011. The library is in the process of deciding how library services will be provided at that location.

Dakota County Technical College  --Michael Kirby, Library Director
Not much Library news, but DCTC will have its HLC visit in April.

Northland Community & Technical College, Thief River Falls  --Cynthia Jorstad, Librarian
Milt Kinzler, librarian at the NCTC East Grand Forks campus, has accepted an early retirement package. His tenure will end May 13, 2011.
The college does not plan to fill this position (chances are this is a permanent decision) and NCTC is proceeding with implementing a one librarian staffing model. Each campus has a library technician and I will begin to split my assignment between the two campuses (50 miles apart). The EGF library tech also works in the testing center about 20 hours per week.

An initial meeting was held on Feb. 10 to discuss this staffing model. This was the first time administration had met with me, although this had been in the works since (at least) October. Present at the meeting were Cynthia Jorstad, TRF Librarian; Norma Konschak, TRF Academic Dean; Kent Hanson, EGF Academic Dean and VP of Academic Affairs; three MSCF faculty reps. From my perspective, the meeting was not very informative. I did provide a task/time analysis for the TRF campus library. I hope this will provide the administration with a deeper understanding of the time, effort and skills necessary to run a quality library and provide quality services. However, I’m not optimistic it will have any impact, other than for administration to point to some of my tasks and direct me to cede them to the technicians. Another meeting is scheduled for March 16, which will include the initial group, plus Milt Kinzler, EGF Librarian, the .75FTE library tech from each campus, and proctoring center staff. My understanding is Mr. Hanson thinks the proctoring staff can simply ‘fill in’ as needed. I am fearful that our staffing will evolve into a ‘warm body’ approach to services (there may be someone here to ‘fill in’, but they may not have extensive library training or library experience).

The VP of Academic Affairs stated “I want you to know there are other multi-campus colleges doing this”. I replied “That may be, but that doesn’t make it a good idea, and for every one that is doing this, I can show you two that are not …they have a librarian on each campus, and some that have a college library director”.

I am very distressed about only having one librarian and I know our college is not alone. I am very worried that the status of professional library staff and the perceived value of libraries is diminishing at an alarming rate throughout MnSCU. I don’t see how it will be possible to provide the level of service we currently have, in fact we won’t be able to …ultimately it is our students who will suffer the most. I’ve asked for ‘impact statements’ from students and faculty, and have received many replies, but I’m afraid nothing I do will make a difference. The decision has been made, period. It’s unfortunate that a decision of this magnitude is made without inviting the parties involved to the table for discussion. A more collaborative process would have beneficial for everyone.

Our budget allocation process is still open. There has not been a budget increase to our library in seven years, and although I’ve asked for an increase each year, it has never been granted. This year I have asked for a 15% increase, but I fully expect that the request will be denied.

As with most colleges, we are facing some severe budget issues. Unfortunately, the only cuts left to make are those that will have a direct impact on student services. That said, it’s very disheartening to me that a college would think it’s a viable option to have .5 FTE librarians at each campus, and let our budget stagnate.

This is not at all a positive report, but it is what it is, and that’s the state of affairs here.

Submitted by Patricia Akerman, Mn Technical Colleges Representative
Did you know …
You can find state government library information and a printable directory on the North Star web site? CALCO (Capitol Area Library Consortium) includes state agency libraries plus our special library colleagues, the Historical Society and State Library Services. The web presence is maintained by Jim Byerly of Mn/DOT and Anita Anderson updates the printable directory. Please bookmark: http://www.libraries.state.mn.us/directory.html

Attorney General Library – Anita Anderson, Law Librarian
The A.G. librarians have been working on training and account setup for electronic case filing in Hennepin County District Court. We arranged two webinar training sessions in February which were attended by over 50 staff. While bankruptcy and federal district court have been accepting electronic documents for some time, Hennepin County is the first state district court to implement e-filing. Ramsey County will follow later this year, as well as the other 85 counties.

We recently completed a periodical weeding project, gaining much-needed space. A portion of our subscriptions are available through electronic subscription resources, but more than a few were unique to our library and only available in print. We continue to balance our collection by offering desktop access to electronic resources while preserving unusual or historical print publications.

Dept. of Employment & Economic Development Library (DEED) – Dru Frykberg, Senior Librarian
DEED librarians have been offering agency staff workshops and webinars on searching ReferenceUSA, researching professional associations and using RSS feeds.

Brooke Roegge, digital information specialist for DEED, will present “Twitter for Job Seekers” March 16 at the Library Technology Conference at Macalester College.

The DEED Library was featured in the January-February 2011 Information Outlook: The Magazine of the Special Libraries Association.

Legislative Reference Library – Robbie LaFleur, Director
We just finished up a small Legacy grant ($4,000) project, in which we had the 2004 Senate audiotapes converted to digital format. This will make so many people researching 2004 legislation very happy! House audio was available online back to 2004, but completing the

Senate research required coming to the Legislative Library to listen to audiocassettes. Now all committee audio for 2004 is online.

As an added benefit, we are now able to much more closely estimate costs for digitizing earlier years of audiocassettes. It was interesting that the staff processing time was more than we had estimated. It’s not as easy as just sending off the cassettes and getting the files. Here’s a short video on the project: http://www.leg.state.mn.us/media/video.aspx?video=legacy

The Library has added a new database to our set of “Historical Information About Minnesota State Government,” Executive Branch Reorganization Orders. These are sometimes referred to as Governors Reorganization Orders. http://www.leg.mn/lrl/mngov/reorgorders.aspx
The Library has published an enhanced list of State Constitutional Amendments Considered, with links to the original ballot language. The list can be sorted by year, and by whether the amendments were accepted or rejected. Librarians can provide additional background on any of the proposed amendments, enacted or not. [http://www.leg.state.mn.us/lrl/mngov/constitutionalamendments.aspx](http://www.leg.state.mn.us/lrl/mngov/constitutionalamendments.aspx)

We’ve been enhancing the Legislators Past & Present database with research on special elections, recounts, and contested elections. We added new searches for these categories on the main search page. We aren’t positive the lists are comprehensive back to statehood, but they are extensive. [http://www.leg.state.mn.us/legdb/](http://www.leg.state.mn.us/legdb/)

A great video about the Library was produced by the Senate Media Office: [http://www.leg.state.mn.us/media/video.aspx?video=senatevideo](http://www.leg.state.mn.us/media/video.aspx?video=senatevideo)

We are learning to use Camtasia software to create library tutorials. The first one describes our Table of Contents service for legislators and staff. [http://www.leg.state.mn.us/media/video.aspx?video=tofc](http://www.leg.state.mn.us/media/video.aspx?video=tofc)

Library staff members are busy! The reference requests come in non-stop. We are receiving and cataloging mandated reports, most of which arrive in January and February. Some recent titles are noted in the essay that leads the February issue of JUST IN: New & Notable Books and Reports. [http://www.leg.state.mn.us/lrl/resource/justin.aspx](http://www.leg.state.mn.us/lrl/resource/justin.aspx)

The budget situation is worrisome for the Library, as for all public agencies. I testified at one hearing so far, as part of an informational session about joint legislative offices in front of the House State Government Finance Committee. [http://www.house.leg.state.mn.us/comm/minutes1.asp?comm=87018&id=199&ls_year=87](http://www.house.leg.state.mn.us/comm/minutes1.asp?comm=87018&id=199&ls_year=87)

The representatives were very positive about the Legislative Library’s services.

Elizabeth Lincoln and a colleague at the Texas Legislative Reference Library developed a well-received webinar for the National Conference of State Legislatures on creating historical legislator databases. A handful of other states have historical legislator information online, but the Texas and Minnesota databases are the most full-featured. [http://www.ncsl.org/?tabid=21324](http://www.ncsl.org/?tabid=21324)

**Minnesota Historical Society – Sarah Quimby, Library Processing Manager**

The MHS is beginning a project to RFID its library collections.

The paper based record series of the Governor Pawlenty records have now been completed. There are thirteen series that are now in PALS and OCLC with electronic links to the finding aids and paper copies of the finding aids in the Governor: Pawlenty notebook in the Weyerhaeuser Room. The series will all show up with the basic search in PALS: Governor Pawlenty.

A great deal of digitized content was added to the finding aids for the Mondale papers by Sara Stambaugh, an archival assistant at the MHS. This content can be seen at:

- [http://www.mnhs.org/library/findaids/00697.xml](http://www.mnhs.org/library/findaids/00697.xml)
- [http://www.mnhs.org/library/findaids/00697_Senatorial.xml](http://www.mnhs.org/library/findaids/00697_Senatorial.xml)
- [http://www.mnhs.org/library/findaids/00697_Vice.xml](http://www.mnhs.org/library/findaids/00697_Vice.xml)
- [http://www.mnhs.org/library/findaids/00697_Ambassadorial.xml](http://www.mnhs.org/library/findaids/00697_Ambassadorial.xml)
- [http://www.mnhs.org/library/findaids/00697_Political.xml](http://www.mnhs.org/library/findaids/00697_Political.xml)

And, from Reference:

The Reference staff is just beginning to work on a training documentation project using Moodle.

We’re also updating our “I’m New Here” class, creating a videotape that can be shown to onsite new researchers and also put on the web.
Mn/DOT Library – Sheila Hatchell, Director
Mn/DOT Library celebrated its Grand Reopening on Wednesday, Dec. 15, 2010. The event ran from 10:00 am – 3:00 pm with speakers at 1:30 pm, including our Commissioner, Tom Sorel, and three additional upper managers. Nearly 400 people attended – a pretty good turnout considering 3 days earlier was the “Snowmageddon” weekend. We have been noticing an increase in library users, especially first time library users, and more people are coming physically to our library and enjoying the new space and amenities. Photos from the Grand reopening are available on our website at: http://www.dot.state.mn.us/library/Grand-reopening.html

In December we learned that Governor Dayton re-appointed Tom Sorel to continue on in his position as Transportation Commissioner. Commissioner Sorel is a library supporter as well as a library user. March 2nd we are kicking off the second year of our Commissioner’s Reading Corner. The featured book is The M-Factor: How the Millennial Generation is Rocking the Workplace, by Lynne C. Lancaster and David Stillman. The book discussion is being held in our newly redesigned space, with Commissioner Sorel leading the first book discussion and Ms. Lancaster participating remotely. Mn/DOT has four generations working within our organization which makes this discussion timely and on target.

Plans for 2011 include producing a library video, establishing a Library Advisory Group, creating performance measures, and studying ROI and how we can use it to tell our story. We are implementing our version of “Embedded Librarians” by getting our librarians on high-profile committees throughout the department, and will continue our marketing efforts.

Perpich Center for Arts Education (PCAE) Library – Jeanne Iverson, Director
The Perpich Center for Arts Education Library helped other Perpich staff plan and provide resources for a recent (January 14, 2011) teacher focused workshop “Arts in Cultural Context: Minnesota American Indian Tribes and Communities” held at St. Cloud State University.

The Perpich Center Library has many books and other resources available for check out by teachers throughout Minnesota who are working to incorporate the study of Minnesota tribes and communities into the classroom curriculum. Here are two examples:

PCEA DIVERSITY COLLECTION   E76.6.D6 2007


For library resources, contact Jeanne Iverson, Senior Librarian, at jeanne.iverson@pcae.k12.mn.us.

The Perpich Center for Arts Education is co-hosting two additional workshops on March 4th and 5th (at the Perpich Center) and on April 15th and 16th at Mankato State University. For more information on these workshops, you may contact: jennifer.brandel@pcae.k12.mn.us.

R. N. Barr Library – Mark Smith, Librarian
The Barr Library of the Minnesota Department of Health has moved! Their new address is: 1645 Energy Park Drive, Saint Paul, MN 55108-2790. Mark Smith is the librarian (mark.a.smith@state.mn.us, 651-201-5093). Library services have been downsized somewhat, but electronic and hard-copy journals, the video collection, and a limited book collection have all been retained.

Submitted by Karla Gedell, State Government Libraries Representative
Library faculty are teaching 15 sections (a record!) of INFS 1000 Information Literacy and Research Skills scheduled for Spring 2011, which will reach approximately 400 students.

Our Library Information Technology career program will include three new courses, one required and 2 elective courses starting in 2011-12. The degree award will now be an A.A.S. in Library Information Technology, as our previous program articulation agreement with St. Cloud State University is no longer in effect with their dropping of the major into which our students articulated. The three new courses are:

- Library Community and Outreach Services (3 cr, required for the AAS and Public Information Services certificate)
- Topics in Library Information Technology (1 cr)
- Preserving History and Memory: Archives in Current Society (3 cr)

We are ordering a Kindle, iPad, and a Nook to evaluate as ebook and ereading devices.

Library faculty and staff presented three sessions at our campus’ Student Success Day on February 24. The three sessions were on: ebooks available through the library; navigating the library’s “online branch;” and computer literacy skills.

Library faculty participated in Promising Practices for Student Success Conference day and learned from our colleagues, both library colleagues and subject discipline colleagues about useful teaching methods as well as library activities such as the ongoing process of implementing Summon (Serials Solution development tool) at Normandale Community College, the Page Turner project at Inver Hills Community College, and the use of Kindles and iPads at North Hennepin Technical College.

MCTC Library has been using QR codes around the library to link to mobile poll and suggestion forms. The current poll has been on gauging student ebook use. Overall, we’re using these tools to improve our communications with our users and to help us make decisions and improve services.

Minnesota State Community and Technical College Moorhead --Perry Werner, Library Director

The campus Library/classroom addition construction has been progressing all winter with the completion date expected to be around December 15th. If the new facility is completed on schedule, the collection will probably moved during the winter break.
Bemidji State University, Mankato – Stu Rosselet
In late January President Hanson announced his plan for addressing Bemidji State's budget situation for FY2012-13. Currently the library has six librarians, one of whom is about to retire (Circulation and Government Publications), and five library technicians, though one of the technician positions (Circulation/Collection Maintenance) was vacated in early January. Among the various reductions to be made throughout campus, the president's plan calls for the vacated technician position to disappear, the retiring librarian not be replaced, and all of the librarians' extra duty days (what is effectively used to staff summer hours) to be eliminated. Additionally, the library will likely lose one of its three graduate assistants after FY2012. The library's materials budget is not projected to be reduced. The "plan" is virtually carved in stone. There is a faint hope that the library technician position can be reinstated but this would likely come with some reduction of the materials budget. The library is also seriously considering terminating its status as a Federal Depository Library Program (FDLP) depository. A decision about this should be made by the beginning of May.

Metropolitan State University -- David Barton, Director
The university as a whole, and the library in particular, continue to adjust as best we can to an increasing student body without an increase in the library budget or personnel. For FY11 FYE student registrations increased 7.76%. There are at least eight university-wide task forces addressing various aspects of the situation. We will be initiating a library strategic planning process later this month.

Around the middle of March, we will be removing, and returning to St. Paul, a few thousand books and AV items that had been housed at Minneapolis Community and Technical College as part of the co-location experiment between Metro and MCTC. That effort is being officially discontinued.

We are currently interviewing candidates for an associate professor: reference and instruction librarian. Unfortunately this is not an additional position, but a replacement for Adela Peskorz who will be retiring in December after nearly fifteen years of service.

We instituted Lib Guides during fall semester as a replacement for our previous JumpStart bib and subject guides. They are being well received.

We seem to be experiencing an increase in plagiarism issues on both the education and infraction fronts. I am wondering if this is occurring elsewhere as well.

Minnesota State University, Mankato – Joan Roca, Dean
The library materials budget has been strong this year and we have been purchasing a number of electronic collections and ebooks.

We are in the process of remodeling a classroom lab using the Media:Scape concept (from Steelcase, see: http://www.steelcase.com/en/products/category/educational/technology-visual/mediascape/pages/overview.aspx). The classroom will be on-line next fall and seat 50 and is designed for a new style of collaborative learning.

Plagiarism is also an issue on campus and several faculty seem to be using the Turnitin product successfully. We hear many positive comments from teaching faculty about the LibGuides pilot that we have tried this year. The guides are available from the library’s home page.
Daardi Sizemore, our Archivist Librarian, is working with various departments on campus to align their retention schedules with statutory requirements.

**St. Cloud State University – Ruth Zietlow, Associate Dean for Library Services**

Central Minnesota History Day at SCSU -- On January 22, 2011, SCSU held another successful Central Minnesota History Day at the Miller Center Library. This year we had 138 people registered for this annual event, with 97 attending. Frigid temperatures may have been a barrier for some who registered, but did not attend. In total, 91 students had registered, with most of them being from middle schools. 23 parents and teachers also registered. We included MHS and Minitex staff in both our planning and event implementation, and found these very productive partnerships.

**MN Legacy Grant** -- Two faculty members received a Minnesota Historical and Cultural Grant (MN Legacy Grants) for purchasing historic central Minnesota newspapers in microfilm.

**Records Retention** -- We have had the first meeting of a reconstituted Archives Advisory Committee. One of the top issues this committee will discuss is our university records retention program.

**LibData development** -- We are working on developing an app to support mobile use of the LibData Subject Guides. We expect to have this project completed by the end of this semester and will then make it available to other MnSCU schools that use LibData.

**Staffing** -- We currently have a new fixed term librarian and several new adjuncts to help us cover two sabbaticals and one library faculty member who is serving half time in another academic department. We have also been able to rescind a retrenchment notice sent to a library faculty member earlier in the year.

**Southwest Minnesota State University – Kathleen Ashe, University Librarian**

The SMSU Library received a gift of $1 million from the estate of a Marshall property developer, D.C. “Pat” McFarland. Mr. McFarland had been a benevolent supporter of Southwest Minnesota State University over many years. This gift will go to the Sandra Fuhr Endowed Collection fund held by the SMSU Foundation. This bequest would be welcomed at any time but we are especially gratified to receive such a generous gift during this time of diminished budgets

Submitted by Joan Roca, State Universities Representative

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**University of Minnesota Coordinate Campus Libraries Report**

LeAnn Dean, Library Director, University of Minnesota, Morris

March 4, 2011

**University of Minnesota, Duluth -- Bill Sozansky, Library Director**

March 4, 2011, will mark the inauguration of the UMD’s Chancellor Lendley Black. The UMD Library will be the venue of several inauguration events that will occur throughout the campus and community this week.

The 23rd annual Northeastern Minnesota Book Awards (NEMBA) will be presented at an evening public celebration on Thursday, May 19, 2011, at the Kirby Ballroom on the University of Minnesota Duluth Campus. The 23rd annual NEMBA will be honoring books published in 2010. Once again, the UMD Library, Friends of the Duluth Public Library, and Lake Superior Writers are collaborating to showcase and honor authors and books that capture the spirit of the Northland and substantially represent northeastern Minnesota. This year's speaker, Mary Casanova, is an award-winning children's author of 19 novels and picture books. Her life on the
Minnesota-Canadian border and travels to world destinations such as Norway, Belize and France have provided the material and inspiration for many of her books.

**University of Minnesota, Morris – LeAnn Dean, Library Director**
The library welcomed a new staff member on January 31st. William Straub is the new Digital Services Coordinator with responsibilities for the library automation system, staff and public computers, SFX, and digital collections along with reference and liaison duties shared by all librarians. The library continues to sponsor the monthly game nights, with the February event including a college bowl competition that included both student and faculty/staff teams. We’re excited to report that two of our librarians, Jayne Blodgett and Heather James, were selected for MILE (Minnesota Institute for Leadership Excellence) participation. Librarians are participating in the revision of campus general education requirements and addressing the newly revised learning outcomes with special responsibility for the information literacy learning outcome. Both the library and the Briggs Library Associates friend’s group are included among the sponsors of the Prairie Gate Literary Festival to be held in Morris on March 24-26th.

We are in the final stages of the search process for the vacant Digital Services Coordinator position. Campus interviews will take place in the next two weeks with the hope of a new librarian in place in early February. With an eye towards retention, we have been sponsoring or co-sponsoring a number of activities to make the library a more comfortable and inviting campus center for students. These activities include: Once-a-month Friday game nights where two floors are available for study and two floors for playing a variety of games and enjoying refreshments; stress relief activities at the end of the semester featuring free 5-minute massage sessions, stress relief short videos, and a display of additional resources co-sponsored by the Student Counseling Center; utilizing Healthy Eating Initiatives grant funds to provide fruit and fresh vegetables in the library the weekend before finals week; late night coffee and snacks during the last two weeks of fall semester. The Library Associates book sale was again successful, bringing in proceeds over $2200. Due to mandatory staff furloughs, the library will be closed extra days between semesters (Dec. 23-Jan. 3).

Submitted by LeAnn Dean, University of Minnesota, Coordinate Campus Libraries Representative

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**Metro-Area Public Libraries**

**Patricia Conley, Director, Washington County Public Library**

March 4, 2011

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**Anoka County Library – Marlene Moulton Janssen, Director**

Anoka County Library has been circulating eBooks through Overdrive since January 20th. As of last Friday, ACL had circulated 4,023 items and conducted classes on how to use the service for over 100 customers. The Library is very pleased with the service!

**Carver County Library – Melissa Brechon, Director**

As of March 1, 2011, the Cologne Express Library went live. Patrons in the Cologne area have been anxiously awaiting this new library service and CCL expects the Cologne Express Library to be as successful and popular as the Victoria Express Library.

The CCL Web and Social Media Team is revamping the CCL website and is moving along well with the draft of the Project Charter and the Tech Measures project action plan is underway. An RFP is currently being developed for distribution looking at the library design and content development of a new web site utilizing SharePoint software.
A system-wide weeding program (based on the Scottsdale model, but employing the CREW method) is set to go live on March 18. This program will integrate the weeding of specific collection areas with the timetable for the Collection Development plan of acquisition.

The Legacy funded program “The Golden Age of Radio” was presented in Carver County to an appreciative audience of 389 at the Waconia High School recently. Over 1/3 of the audience returned evaluations and they were all glowing!

Plans are now underway for such upcoming Legacy funded projects as the Music in March series to be held at the Chanhassen Library and the Arts in April being held at each of the Carver County Libraries.

The mobile computer lab is still extremely popular and hosts beginning computer classes in multiple locations. In addition, a monthly Genealogy Lab has been added to the menu of classes offered and it is filled to capacity.

Carver County Library and the Schools of Eastern Carver County (Community Education) have partnered for six years on a community wide event called “Hooked on Books”. This year the title was changed a bit to add…and the arts too! In 2005 this event drew 350 attendees and each year the attendance has grown and on Saturday, February 19th over 1,700 attended a series of art and literature activities from 9-noon, at Chaska High School. This partnership won an Outstanding Project Award for 2010 presented by the Minnesota Community Education Association to each of the partners.

Dakota County Library – Ken Behringer, Director
New ILS system --Dakota County Library went live with their new ILS system, Symphony, on January 13, 2011. In spite of the usual bugs, things are moving along well.

RFID --DCL has received County funding to install a 3M RFID system to manage the collection. Tagging of materials began the week of February 28, 2011. DCL is working with TechLogic on retooling their various automated materials handling systems to work with the tags.

E-Books --DCL began providing access to Overdrive’s downloadable e-books in December 2010. Customers are pleased. DCL is watching the emerging controversy over the licensing of these items and recent decisions by HarperCollins to limit circulation of e-books through Overdrive with interest.

Burnhaven Library --Burnhaven is closed for remodeling. Like two other DCL libraries (Robert Trail and Heritage) the library will be a joint use facility that will include a Dakota County Service and Licensing Center. The Library will reopen in May 2011 and will be a completely RFID facility at that time.

Hennepin County Library – Lois Langer Thompson, Library Director
Mid-March launch of mobile app --Hennepin County Library customers will be able to access library services through their mobile devices in mid-March. Customers can download the app, hclib mobile, for free from a link on hclib.org so they can:

- Renew and reserve items
- Access the catalog and new book lists
- Learn about library programs
- Find hours and library locations
- Ask questions via phone, chat or e-mail
- Connect to us on social network sites like Facebook and Twitter

Development of the application is funded by MELSA (Metropolitan Library Service Agency).

Contribution to the Minnesota Digital Library’s Minnesota Reflections project --The Special Collections unit at Hennepin County Library – Minneapolis Central digitized 1,159 pages. Included are 19th-century letters and
assignments penned by children at the Seward School, annual reports from local agencies including the
Hennepin County probation office (1911) and the Women's Christian Association (1881), and programs from
many local performances such as a 1913 Lake Harriet summer concert.

Outreach Services wins 2011 Exceptional Service Award  --The award from the Association of Specialized and
Cooperative Library Agencies, a division of the American Library Association, recognizes “exceptional
service…to persons who are homebound, to inmates, to older adults, and adults with a physical or mental
disability, who live in group homes or residences, as well as to recognize professional leadership, effective
interpretation of programs, pioneering activity, and significant research.” The award will be presented at ALA’s
annual conference in New Orleans on June 26. Read American Libraries’ Feb. 8 article and HCL’s news
release.

Eden Prairie Library book bins  --There were 500,000 children’s books checked out from Eden Prairie Library
in 2010 – highest in the Hennepin County Library system. The Friends of the Eden Prairie Library successfully
raised enough funds and donations from residents, library users, businesses, families and groups to get 12
custom-made, heavy-duty bins to hold all the children’s books in the library’s Children’s Area.

The bins arrived mid-February and were celebrated with an open house for the Children’s Area on Feb. 26.

Community collaborations bring unique kids & teens programs to HCL  --Working closely with community
organizations, Youth Services librarians were able to offer music and video production workshops and acting
classes at many Hennepin County libraries beginning this spring. Presenters are professionals from the recording
industry and educators from the renowned Guthrie Theater. These programs are funded with Minnesota's Arts
and Cultural Heritage Funds and other corporate sponsors.

Washington County Library – Patricia Conley, Director
Child Protection Collaboration  --Washington County Library in partnership with the County Citizen Review
Panel, Community Services Department, Child and Parent Connection and Prevent Child Abuse Minnesota is
holding and event at the RH Stafford Library in Woodbury on Saturday, April 9, 2011. The program’s goals are
to:
  • Prevent child abuse and neglect in Washington County
  • Remember and honor the children in Minnesota who died in 2010 from child abuse and
  • Build health children and families through reading.

Throughout the day participants will be able to hear a story or two, get a library card, pick up bookmarks, learn
about the Library’s parenting kits funded by the Washington County Child and Parent Connection, and learn
about the six pillars of reading readiness from Washington County’s Youth Services Coordinator, Dawn
LaBrosse.

The theme for the day is taken from the words of Frederick Douglas who said “Once you learn to read, you will
be forever free.”

New ILS System  --Washington County Library has embarked on the migration to a new ILS System,
Symphony, a SirsiDynix product. Training of staff begins in March with the “go-live” date of May 26, 2011.

Legal Resources Training  --Washington County Law Library has received a $25,000 LSTA grant from the
State Library Services Division of the Minnesota Department of Education to facilitate training of the general
public on legal resources. In a unique partnership between the Law Library and the Washington County
Library, Huffman and volunteer attorneys using a mobile computer lab will hold training sessions in all the
major public libraries in the County to show the public what resources can be found on the Internet. The

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program is entitled “Librarians Lending a Helping Hand: Teaching the Public How to Find and Use Legal Resources”

One reason Huffman sought the grant was that he believes in today’s tough economic times have meant more people representing themselves in court than ever. His goal with the project is to put more tools into the hands of people seeking legal help.

Beginning in March, the Washington County Law Library will present workshops to train the public in accessing and using legal forms and resources. The workshops will run until March 2012.

With services being spread countywide, Huffman believes the program is the first of its kind in Minnesota.

Funds from the grant will buy 10 laptops, projectors, a printer, software and marketing products. Cost of staff time is contributed by the public and law libraries as well as by the volunteer attorneys.

While the program will be steered toward Washington County residents, it will technically be open to any member of the public, including Wisconsinites.

Dates for the workshops will be released in coming weeks.

Other topics covered through the program include:
-- Unmarried parents’ rights
-- Conciliation Court basics
-- Tenant/landlord basics
-- Consumer debt relief
-- Child support rights and obligations
-- Divorce basics
-- Expungement of criminal records
-- Basic estate planning and wills.

Overdrive and e-Books   --Washington County Library is joining most of the metro area libraries in providing access to downloadable e-books through Overdrive. In a customer survey conducted in the fall of 2010, customers identified downloadable e-books as the number one new service they would like to see the Library provide.  *Et voilà!*

Some Public Library Facts   --The Washington County Library Director has been studying the annual reports submitted by public libraries to the State Department of Education annually. Of particular interest are the reports in 2008 and 2009. Here are some of her findings:

- In 2008 there were 821.14 FTE librarians (both MLS and non-MLS) working in Minnesota’s public libraries. In 2009 there were 807.43 FTE.
- In 2008 there were 2,403.13 FTE paid staff working in Minnesota’s public libraries. In 2009, there were 2,367.98 FTE.
- In 2008 there were 3,975,792 registered borrowers in Minnesota’s public libraries. In 2009 there were 4,262,005. (Note that there is duplication among borrowers who are registered at more than one library.)
- In 2008 there were 28,628,536 visits to Minnesota’s public libraries. In 2009 there were 29,049,442.
- In 2008 Minnesota’s public libraries were open a total of 745,724 hours. In 2009, they were open a total of 741,064.4 hours.
The numbers for 2010 when available will be very interesting in comparison as libraries reduced staff and hours of service statewide in 2010. Hopefully as the economy improves the demand on library services will ease as is usually the case in times of economic growth.

Submitted by Patricia Conley, Metro-Area Public Libraries Representative